

## **Tuesday Meals Program Committee**

Purpose: The Tuesday Meals Program Committee is responsible for program oversight, program planning, and sustainability of the Tuesday Meals Program.

### Tasks:

- Work with staff and Associate Minister to develop annual goals for the Tuesday Meals Program
- Support the Personnel Committee in hiring and orientation of new staff for the Tuesday Meals Program
- Educate the congregation about Tuesday Meals and encourage members to participate in supporting the program and volunteering on Tuesdays
- Assist staff in recruiting volunteers within the congregation and the wider community
- Work with staff to publicize the Tuesday Meals Program within the congregation and the wider community
- Support staff in organizing annual volunteer recognition dinner
- Work with staff to develop the annual budget and review budget at least quarterly; update Finance Committee on issues that emerge during the year
- Support staff in grant writing, fundraising and donations from local businesses including raising awareness of local businesses that support the Tuesday Meals Program
- Develop a sustainability plan and make recommendations to Standing Committee

It is not the responsibility of the Committee to focus on meal preparation or Tuesday logistics which are the responsibility of the paid staff and Tuesday volunteers.

### Structure:

4-7 members

meets monthly

two year terms; can serve multiple terms