

**FY21 INFRASTRUCTURE PROPOSED BUDGET**

**Income**

	<b>Actuals 6-24-2020</b>	<b>FY20 Budget</b>	<b>FY21 MONTHLY BUDGET</b>	<b>FY21 CUMULATIVE BUDGET</b>	
4220 · Endowment Fund	398,000.00	398,000.00	33,904.00	406,848.00	4.5% payout
Transfer to Staff Budget	(79,500.00)	(79,500.00)	(18,061.00)	(216,732.00)	Double normal transfer
<b>Net Available</b>	<b>318,500.00</b>	<b>318,500.00</b>	<b>15,843.00</b>	<b>190,116.00</b>	

**Expenses**

	<b>Actuals 6-24-2020</b>	<b>FY20 Budget</b>	<b>FY21 MONTHLY BUDGET</b>	<b>FY21 CUMULATIVE BUDGET</b>
<b>Operations</b>				
5204.3 · Payroll Services	6,993.56	6,614.69	600.00	7,200.00
5204.4 · Personnel Advertising	144.92	45.00	-	-
5204.5 -Background Checks	472.75	99.00	-	-
5303 · Credit Card Fees	1,338.89	1,441.46	100.00	1,200.00
5210 · Office Supplies	2,023.65	2,349.15	-	-
5220 · Postage	330.00	359.00	-	-
5230.1 · Telephone	5,753.67	4,211.15	420.00	5,040.00
5240.1 · Copier Lease	7,102.65	6,232.32	592.00	7,104.00
5250 · Bank Charges and Service Fees	893.58	794.53	30.00	360.00
5270 · Computer Software/Tech Support	2,287.70	505.74	75.00	900.00
5271 - Technology Fund	50.00	-	-	-
5299 · Miscellaneous Expenses	-	-	-	-
5502 · Orders of Service	24.43	243.52	-	-
5505 · Web Page	867.67	868.94	74.00	888.00
<b>Total Operations Expenses</b>	<b>28,283.47</b>	<b>23,764.50</b>	<b>1,891.00</b>	<b>22,692.00</b>

	<b>Actuals 6-24-2020</b>	<b>FY20 Budget</b>	<b>FY21 MONTHLY BUDGET</b>	<b>FY21 CUMULATIVE BUDGET</b>
<b>Building and Maintenance</b>				
6110.1 · Major Building Repairs	11,156.73	18,240.12	1,000.00	12,000.00
6110.2 · Minor Building Maintenance	7,999.58	26,545.32	500.00	6,000.00
6110.3 · Maintenance Contracts	36,763.58	33,312.70	2,915.00	34,980.00
6110.4 · House Management	3,633.93	4,062.96	500.00	6,000.00
6120.1 · Gas	18,730.58	13,961.82	100.00	1,200.00
6120.2 · Electricity	28,656.48	19,135.58	1,000.00	12,000.00
6120.3 · Water/Sewer	844.60	1,295.70	50.00	600.00
6130 · Grounds Maintenance	-	1,171.19	-	-
6140 · Insurance	20,729.00	21,249.66	1,727.00	20,724.00
6400 · Unanticipated Building Expenses	-	2,082.92	600.00	7,200.00
<b>Total Building &amp; Maintenance Expenses</b>	<b>128,514.48</b>	<b>141,057.97</b>	<b>8,392.00</b>	<b>100,704.00</b>

**Loans**

6201 · Elevator Loan Paybacks	24,074.73	24,074.73	2,675.00	32,100.00
6202 · Boiler Loan Paybacks	15,838.02	15,838.02	1,760.00	21,120.00

<b>5280 · Interest on Line of Credit</b>	12,619.45	12,862.50	1,125.00	13,500.00	
<b>Total Loans</b>	52,532.20	52,775.25	5,560.00	66,720.00	
<b>TOTAL INFRASTRUCTURE EXPENSES</b>	209,330.15	217,597.72	15,843.00	190,116.00	
<b>Net Income/ (Loss)</b>	<b>109,169.85</b>	<b>100,902.28</b>	-	-	No Money Saved for Capital Projects

**FY21 STAFF & PROGRAM BUDGET PROPOSAL**

Income	Actuals 6-24-2020	FY20 Budget	FY21	FY21	
			MONTHLY BUDGET	CUMULATIVE BUDGET	
4110.0 · Annual Fund	276,589.60	280,000.00	17,500.00	210,000.00	25% drop
Transfer from Infrastructure Budget	106,000.00	106,000.00	18,061.42	216,737.00	
4130 · Plate	11,815.40	12,000.00			
4210.0 · Interest - Cambridge Trust	0.00	0.00			
4230 · Deacons Fund	0.00	0.00			
<b>4240 - Restricted Funds</b>					
4240.1 - General & Poor	1,741.83	1,741.83	148.33	1,780.00	
4240.2 - Hall Fund	1,068.74	1,068.74	91.00	1,092.00	
4240.3 - Diffenbach Fund	175.82	175.82	15.00	180.00	
4240.4 - Doherty Fund	461.44	461.44	39.33	472.00	
4240.5 - Alliance Fund	140.01	140.01	11.92	143.00	
4240.6 - 1st & 2nd Whitney Funds	4,384.58	4,384.58	373.50	4,482.00	
4300 · Rental Income	116,045.42	164,500.00	6,018.00	72,216.00	Continued Y2Y/YOF & PSS
4401 · Auction & Fundraising	17,663.75	15,000.00		-	
4423 - All Church Retreat Income	197.38	0.00		-	
4600 - RE Programming	2,406.00	0.00		-	
4930 - Tuesday Meals Income	34,728.92	32,000.00		-	
4900 - Miscellaneous Income	4,503.50	100.00		-	
4901 - COVID 19 Related Donations	5,390.00	0.00		-	
	<b>583,312.39</b>	<b>617,572.42</b>	<b>42,258.50</b>	<b>507,102.00</b>	
<b>Total Income</b>					

Expenses	Actuals 6-24-2020	FY20 Budget	FY21	FY21
			MONTHLY BUDGET	CUMULATIVE BUDGET
<b>STAFF &amp; BENEFITS</b>				
5111.0 · Senior Minister Compensation	132,282.78	143,450.00	11,023.57	132,282.78
5113 · Senior Minister Prof. Expenses	5,678.32	7,631.00	635.92	7,631.00
5120.0 - Developmental Minister	3,144.46	3,500.00		
5150.0 - Homelessness Ministry Coord.	20,332.20	23,504.00		-
5201.0 · Administrator	86,287.61	83,166.00	7,425.00	89,100.00
5202.1 · Ministerial Intern	403.85	0.00		
5203.4 - Temporary Labor	410.00	0.00		
5202.7 - Reception/Scheduling Coordinator	1,845.00	11,800.00		
5202.6 · Financial assistant	18,025.00	20,566.00	1,531.25	18,375.00
5601.0 · Director of Religious Education	81,973.76	72,455.00	6,829.17	81,950.00
5601.7 - RE Intern		1,458.00		
5601.72 - Funding from Restricted Income (General & Poor)	1,396.75	1,742.00		
5602.1 · Youth Advisor Wages	7,435.00	10,000.00	833.33	9,999.96
5603.2 · Child Care Assistants Wages	4,566.15	8,270.00	379.17	4,550.00
5701.0 · Music Director	28,519.24	30,437.00	2,536.42	30,437.00
5702.3 · Section Leaders	14,425.00	14,640.00	1,495.00	17,940.00
5702.4 - RE Music Assistant	1,870.00	1,800.00	368.33	4,419.96

6101.0 · Building Manager	56,690.14	51,304.00	4,721.66	56,659.92
6102 · Sexton - Sunday Services	0.00	5,824.00		
6103 · Sexton - Rentals	19,281.67	0.00	1,150.00	13,800.00
6104 · Custodian	0.00	12,600.00		-
7101.7 - Kitchen Manager/Chef	8,658.00	11,600.00		
5204.1 · Employer FICA	26,770.54	21,311.00	2,000.00	24,000.00
5204.2 · Workers Comp. Insurance	4,046.00	6,000.00	500.00	6,000.00
<b>UNALLOCATED STAFFING BUDGET</b>		5599.9		
<b>Total Salaries &amp; Benefits</b>	<b>524,041.47</b>	<b>548,657.90</b>	<b>41,428.80</b>	<b>497,145.62</b>

PROGRAM	Actuals 6-24-2020	FY20 Budget	FY21	FY21
			MONTHLY BUDGET	CUMULATIVE BUDGET
5600 · Religious Education Program	3,545.86	6,000.00		
5700 · Music Program Expenses	1,365.88	6,000.00		
5801 · Racial Equity Team	0.00	500.00		
5140.2 - Visiting Ministers/Speakers	2,338.90	2,250.00		
5802.0 · Worship Committee	2,377.50	5,250.00		
5802.11 Restricted Funding for Pulpit Decorations	50.24	777.00		
5803 · Hospitality	695.91	2,000.00		
5301.0 · Stewardship Expense	320.28	2,500.00		
5804 · Membership Committee	0.00	1,000.00		
5805 · Small Group Ministry	0.00	100.00		
5808 - SOCIAL JUSTICE COUNCIL	82.82	0.00		
5808.1 EJTF	0.00	100.00		
5808.2 · Beyond Borders-SinFronteras	0.00	200.00		
5810 · Other Special Program Expenses	3,990.83	0.00	2,000.00	24,000.00
5140.5 - Ordination Reserve	0.00	0.00		
5203.2 · Staff Development	50.00	500.00		
5203.5 · Staff Bonuses	0.00	0.00		
5401 · Auction	0.00	200.00		
5423 · All-Church Retreat Expenses	0.00	0.00		
5115 · Sr Minister Discretionary Fund	0.00	200.00		
<b>Total Programming</b>	<b>14,818.22</b>	<b>27,577.00</b>	<b>2,000.00</b>	<b>24,000.00</b>
7102 - Food Expenses	3,718.09	3,000.00		
7103 - Non Food Expenses	1,271.11	3,000.00		
7104 - Support Expenses	1,491.95	750.00		
7100 - Other Expenses	293.50	500.00		
<b>Total Tuesday Meals Expenses</b>	<b>6,774.65</b>	<b>7,250.00</b>	<b>0.00</b>	<b>0.00</b>

	Actuals 6-24-2020	FY20 Budget	FY21	FY21
			MONTHLY BUDGET	CUMULATIVE BUDGET
5901 · UUA Dues	18,640.00	18,640.00	1,553.33	18,640.00
5910 · GA Delegates	400.00	2,000.00	33.33	400.00
5920 · UU Mass Action Dues	0.00	250.00	20.83	250.00
5921 - UU Urban Ministry Dues	0.00	250.00	20.83	250.00
5930 · GBIO Dues	2,639.69	3,500.00	291.67	3,500.00
5940 · CISC Dues	4,000.00	4,000.00	333.33	4,000.00
5945- Paine Senior Services		4,384.58	0.00	

<b>5950 - Sanctuary Boston Funding</b>	5,000.00	0.00	416.67	5,000.00
<b>Total Denomination &amp; Community</b>	30,679.69	33,024.58	2,670.00	32,040.00
<b>Total Staff and Program Expenses</b>	576,314.03	616,509.48	46,098.80	553,185.62
<b>Net Income/Expense</b>	6,998.36	1,062.94	(3,840.30)	(46,083.62)