

First Parish Cambridge  
Governing Board Minutes  
June 1, 2021, 7-8 pm  
(Virtual meeting via Zoom)

Present: Gloria Korsman, Julia Gallogly, Grace Hall, Tod Hibbard, Cade Murray, Jan Puibello, Don Tucker, Gordie Calkins; Rev. Adam Dyer, Carol Lewis, Mandy Neff

The meeting was devoted to a discussion of reopening plans. The staff felt it was most important to discuss two items: timeline and staff capacity including vacations).

In addition, Carol has been receiving questions about the policy for outdoor meetings in terms of specific requirements. Staff would like the board to set the policy with staff free to set specifics. After discussion, the policy was clarified as follows for First Parish events:

1. Events will be outdoors only for the time being.
2. At any event involving children, masks are required.
3. At events for adults only, the group can decide specifics with the consent of all participants.
4. An attendance record shall be sent to the office email (for potential contact tracing).

There need to be steps toward reopening the church for worship in August to see how everything is working prior to Homecoming.

The situation needs to be reevaluated periodically. There was discussion of having the Executive Committee meet with staff in between regular board meetings. In the end, the only specific decision was to have a board meeting on July 6 at 7 pm to reevaluate. Very likely the same type of meeting will occur at the end of July.

Prior to discussion of capacity of staff, Cade proposed that Rev. Adam, Carol and Mandy have 4 weeks extra vacation time. The hope was that this could be in the summer, but it may need to extend into the fall. The question of sabbaticals also needs to be addressed.

Items to note in the planning process:

- It is important to bring the new board members into the planning process and possibly others outside the board for their ideas and for leadership development.
- Roland will need help with the more extensive cleaning protocol.
- We need a tech person for Sunday morning services if they are to be both live and virtual.

The meeting adjourned at 8 pm.

Respectfully submitted,  
Grace Hall, Clerk

Approved by the First Parish Governing Board on June 15, 2021  
Grace Hall, Clerk

