

First Parish Cambridge
Governing Board Minutes
July 20, 2021, 7-9 pm
(Virtual meeting via Zoom)

Present: Governing Board Members:

Jan Puiello, Chair	Tod Hibbard, Member at Large
Sylvia Wheeler, Vice-Chair	Jane Stabile, Member at Large
Carolyn White, Clerk	Grace Hall, Governance Advisory Committee
Cade Murray, Treasurer	Carol Lewis, Director of Administration
Gloria Korsman, Past Board Chair	Mandy Neff, Director of Lifespan Faith Development
Julia Gallogly, Member at Large	
Regrets:	
Reverend Adam Dyer, Lead Minister	

The meeting opened with a chalice lighting and check-in.

Consent Agenda:

FP board report 2021-02-02 Revised

Administrator- July 2021

2021.06.15 Governing Board minutes

2021 Governing Board-Lead Minister (GB-LM) Evaluation Discussion Notes v.2

2020-21 Governance Advisory Committee Annual Report Final v.2

Notes related to Consent Agenda:

- Tod Hibbard mentioned that, concerning the Administrator's report, we might need a special meeting for a Congregational vote to use some of the Endowment fund for the Building Fund. To date, there have been 10 pledges for the Building Fund; 50 pledges for the Annual fund.
- Training with a fundraising consultant will take place during the second week of August
- Cade requested a discussion on the timeframe in Sept-Oct concerning fundraising.

The Consent Agenda was accepted.

FPC Board Agenda

Suggesting Reopening Policy and update

- The Reopening Advisory Committee met on Monday, July 19, 2021 and has set future meetings for every Monday, 5:30 – 6:30, as necessary.
- The “Policy on Reopening First Parish post Covid” was reviewed. It is suggested that there be frequent communications regarding Reopening – when, how it will look (Worship, RE, social hour; masking, sanitization, singing, food, capacity), and what parameters will be used to decide. The essential message is that goals will be set but adapted as needed according to a current health situation.
- A Communication to the congregation will be emailed this week accompanied by a survey to obtain their collaboration and suggestions of safety measures to allow for a return to an in-person Worship and meetings.
- If possible, when members are thinking about our core UU values, how might they be able to support the Reopening, i.e. help out with Worship, Welcoming, Religious Education....
- The Racial Equity Team has requested to give a Quarterly Report rather than a Monthly Report.

Governance Advisory Committee (Sylvia Wheeler)

- Sylvia reviewed the recommendations from the 2020-21 Annual Report of the GAC on the key issues for the Board to address:
 - Continue focus on anti-racism and congregational polity
 - Increase Governing Board visibility
 - Establish Shared Ministry Advisory Committee
 - Revise the charge for the Finance and Investment Advisory Committees
 - Adapting to hybrid church operations
 - Stewardship of our building
 - Strategic Planning Process
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After this review and comments, Sylvia was congratulated for the excellent Report and the work of the GAC.

Setting our Priorities 2021-2022 Board (Jan Puibello)

Three priorities at the top of the list:

- “Establish Shared Ministry Advisory Committee”,
- Reopening strategies
- Be more pro-active in getting volunteers involved to support the Staff, Worship, RE, Welcoming, Membership, etc.

Discussion ensued on ways to accomplish these priorities.

At the next Governing Board meeting on Tuesday, August 17th at 7PM, Cade Murray will have the Opening Words and light the chalice.

Respectfully submitted,
Carolyn White, Clerk

Related Documents:

Documents listed in Consent Agenda (see above)

FPC Agenda for July 20, 2021

Special Meeting Reopening Advisory Committee and FP Board July 6, 2021

Proposed Policy on Reopening from the Governing board

Potential Survey Questions

Approved by the Governing Board on August 17, 2021

Carolyn White, Clerk