

First Parish Cambridge
Governing Board Minutes
October 19, 2021, 7-9 pm
(Virtual meeting via Zoom)

Present: Governing Board Members:

Jan Puibello, Chair	Tod Hibbard, Member at Large
Sylvia Wheeler, Vice-Chair	Gloria Korsman, Past Board Chair
Cade Murray, Treasurer	Rashid Shaikh, Governance Advisory Committee (GAC)
Carolyn White, Clerk	Carol Lewis, Director of Administration
Julia Gallogly, Member at Large	Mandy Neff, Dir. of Lifespan Faith Development
Jane Stabile, Member at Large	

Jane Stabile opened the meeting with a chalice lighting and check-in question.

Consent Agenda:

2021 09 21 Governing Board Minutes

2021 10 05 Special Meeting Minutes Temporary Minister and pastoral Care team status

Report of the Director of Administration, October 2021 – Carol Lewis

October 2021 Lifespan Faith Development Report – Mandy Neff

Reports:

Sundays at First Parish – Fall 2021-10-19

Financial Reports – Balance Sheet 2021 06 30 FINAL

Financial Reports – P and L 2021-06 30

Comments:

Phoebe Eckart may not be available to assist in the office as previously reported.

The Consent Agenda was accepted.

FPC Board AGENDA

FY22 Revised Budget Presentation (Carol Lewis & Cade Murray)

Carol Lewis and Cade Murray presented the current financial situation: areas where income has decreased and areas where savings could be made to keep a balance. Fundraisers and the Shared Offerings were discussed. The Social Justice Council decides to whom we give the Shared Offering. A "Close the Gap" Stewardship Drive could be held in the spring. The issue will be revisited in January 2022.

A MOTION was made by Tod Hibbard to approve the budget proposed by Cade Murray for the 4th Quarter. Jane Stabile seconded it. All were in favor.

Recorded Worship Services Update (Carol Lewis)

Carol Lewis presented a chart of Worship Service plans: the Sunday Worship Service leader and those responsible for the Story, Music, the Chalice Lighting and the Afternoon Activity. NEARLY all slots are filled to the end of February. The Board immensely appreciates Carol's skill, efficiency and dedication in ensuring that things function smoothly this fall and winter.

Sunday In-Person Events Update (Mandy Neff)

Mandy Neff expanded on the Sunday Afternoon activities, which are going well. People are happy to reconnect and safety is ensured. Nevertheless, families with children would like to see in-person, indoor events. Mandy reported there are several Soul Matters Groups and more to begin. The OWL program began in October. Young families are receiving "Soulful Home" from Soul Matters material. Rev Sheble-Hall, Carol and Mandy are

discussing the Pastoral Care needs. Volunteer Central is taking shape with the help of Carol Lewis and Sylvia Wheeler and will hopefully move onto Breeze.

Mandy attended the Dimensions of Faith Development training which provided attendees with a framework for thinking about different levels of volunteerism and the idea of service to the church as a meaningful sacred experience.

Circle Worship & Small Group Ritual Events (Julia Gallogly)

Julia Gallogly reported that she and Eileen Sullivan are working on some Small Group ideas for Thanksgiving and the Winter Solstice. It is hoped that the Barn Room will soon be available with limited participants to allow for social distancing. A discussion ensued with questions about number of participants, adequate ventilation. Carol reminded the Board that the Meeting House balconies need repair thus meetings need to be held in the Barn Room. One of our community groups, Cambridge Minyan, has purchased and donated 4 HEPA filtration units for the Barn Room for which the Board expresses its appreciation. A Special Meeting of the Board will take place on Tuesday, Nov. 2 to discuss Re-Opening the building.

Building Project Update and Plans for Vote on 11/14 (Project Management Team)

There will be a presentation for the Congregation and discussion about the Building Project Update on Sunday, Oct 31 with a Congregational vote to take place on Sunday, Nov 14, 2021 at Noon. A 40% Quorum is required to withdraw funds from the Endowment other than our Annual disbursement.

Upcoming Training and Networking (Sylvia Wheeler)

“How to Go About Stewardship Drives” was the topic of a Greater Boston Interfaith Organization (GBIO) that Sylvia Wheeler attended and found helpful. It was suggested to have relational meetings to listen to congregants’ motivations around giving. Interested members will receive training to help with the fundraising process.

Appreciations

On behalf of the Board, Sylvia Wheeler thanked the Staff and Mandy for all they have done these past few months and noted that as a result, we are making enormous progress.

Parking Lot for November meetings: Opening Building in December for Small Groups; Volunteer Central – Growth through Service volunteer engagement discussion; Fundraiser ideas

NEXT MEETINGS: Special Meeting on Tuesday Nov 2, 2021.

Regular meeting on Nov. 16, 2021: Carolyn will light the Chalice.

The meeting was adjourned at 8:45PM.

Respectfully submitted,
Carolyn White, Clerk

Approved by the Governing Board on Nov. 16, 2021
Carolyn White, Clerk