

First Parish Cambridge  
 Governing Board Minutes  
 November 16, 2021, 7-9 pm  
 (Virtual meeting via Zoom)

Present: Governing Board Members:

Jan Puibello, Chair	Jane Stabile, Member at Large
Sylvia Wheeler, Vice-Chair	Tod Hibbard, Member at Large
Cade Murray, Treasurer	Grace Hall, Governance Advisory Committee
Carolyn White, Clerk	Carol Lewis, Director of Administration
Julia Gallogly, Member at Large	

Regrets

Regrets: Gloria Korsman, Past Board Chair	
Mandy Neff, Dir. of Lifespan Faith Development	

Carolyn White opened the meeting with a chalice lighting and check-in question.

**Consent Agenda:**

- 2021 10 19 Governing Board Minutes
- 2021 11 02 Governing Board Minutes – Special Meeting Resuming Small Group In-Person Events
- 2021 11 14 Minutes Congregational Meeting
- 2021 11 Report of the Director of Administration – Carol Lewis
- 2021 11 Lifespan Faith Formation Board Report – Mandy Neff
- 2021 11 Re-Evaluating Goals for Faith Formation & Development - Mandy Neff
- 2021 11 App from Patricia Sheppard and Margot Welch NEW MEMBER APPLICATIONS

**Meeting Materials**

- 2021 11 14 Special Congregational Meeting: Outline of Business
- 2021 11 02 Special Board Meeting: In-Person Event Proposal

**FPC Board AGENDA**

**Consent Agenda:** The Consent Agenda was accepted except for the report from Mandy that will be deferred to next month or January. Carol Lewis mentioned that neither she nor Mandy would be at the December Board meeting.

**Congregational meeting review: (Jan Puibello)** The congregational vote taken on Sunday Nov 14 via ZOOM showed that the congregation is enthusiastic and committed to taking care of the church. Jan remarked that it was a vote of confidence for all the efforts that have been put into the Building Project so far. She plans to thank them for their show of support and solidarity. There were 77 voting members. For the vote on the motion to withdraw funds from the Endowment, 74 people voted FOR and there were no abstentions; 3 people did not vote, possibly because they had to leave ZOOM before the vote was taken.

**Fundraising and other follow up steps update (moved from Oct parking lot) : (Cade Murray)** \$240,000 have been pledged to the Building Fund. Four meetings have been scheduled to present and discuss the networking process for fundraising to interested members. What networks do we have available to us? Who should reach out to them? In addition, we will plan a congregational "ask" in the near future. Grant funding is on hold for now but will be activated in the New Year as the Grant cycle comes back into season. 74 Annual pledges have been received totalling \$187,294.

**Volunteer Central/Creating a Participatory Culture (moved from Oct parking lot) :  
 Carol Lewis & Sylvia Wheeler**

Volunteer Central was recently launched in the Announcements and people have started offering to volunteer. Jan Ellertsen, Grace Hall and Linda West have been instrumental in getting

it off the ground. Sylvia Wheeler remarked that Volunteer Central is a mechanism for changing the overall community understanding of the importance of volunteering. It is an opportunity for a new kind of conversation around what it is to be a part of First Parish.

**Re-evaluating Faith Formation & Development: (Mandy Neff)** This discussion will take place at the next Board Meeting due to Mandy's absence.

**Pastoral Care Outreach Program: (Carol & Mandy)** The Pastoral Care Team and the Racial Equity Team will be calling families and individuals to see how they are doing, answer questions, hear thoughts on their engagement with the church and whatever else might come up. From past outreach efforts, there is usually a positive reaction to being contacted as it makes people feel connected. Any suggestions will be anonymized but will be useful for the Board to hear. Personal information will not be shared except perhaps with the Pastoral Care Team. There was acknowledgement that we might reach out in different ways, as phone calls are not always answered: text messages, emails.

• **Updates re building use starting December- (Carol & Mandy)** Cambridge Minyan has started using the building and are happy to be back. Another group is inquiring about rental for a monthly meeting starting in December.

**Parking lot: Dec. Development Team/Stewardship Planning:** As Carol will not be at the December Board Meeting, we might put off the Development Team/Stewardship Planning until January 2022.

**NEXT MEETINGS:**

Regular meeting on Dec.21, 2021: Chalice Lightings: Tod Hibbard for Dec 21; Julia Gallogly for Jan, 18, 2022; Cade Murray for Feb. 15, 2022.

The meeting was adjourned at 8:10 PM.

Respectfully submitted,  
Carolyn White, Clerk

Approved by the Governing Board on December 21, 2021  
Carolyn White, Clerk